

ARCHITECTURE SPECIALTY GROUP

2006 Annual Business Meeting Minutes

June 19, 2006 Providence, Rhode Island

1. Call to Order:
 - a. Dorothy Krotzer, outgoing chair of the ASG, called the 2006 ASG Business Meeting to order. In introductory remarks, Dorothy thanked Goody Clancy and Vertical Access for sponsoring the business meeting, Tobin Tracey, the outgoing program chair of ASG, for organizing the ASG session and all of the meeting attendees. Over 40 people attended the business meeting.
2. Review and acceptance of 2005 business meeting minutes
 - a. The minutes of the 2005 ASG business meeting were distributed. Molly Lambert made a motion to accept the minutes as presented; Dorothy Krotzer seconded the motion; and the minutes were accepted without changes by the vote of the attendees.
3. Dorothy Krotzer announced the results of the election of ASG officers and introduced the following people for the 2006-2007 officer positions:
 - a. Chair: Tobin Tracey (start of one-year term)
 - b. Program Chair: Catherine Dewey (start of one-year term)
 - c. Secretary/Treasurer: Evan Kopelson (middle of two-year term)
 - d. Chair Emeritus: Dorothy Krotzer (start of one-year term)
4. ASG Committee Reports
 - a. In his report on the Nominating Committee, Guy Munsch thanked the three candidates who ran for program chair: Catherine Dewey, Jennifer Cappeto and Amanda Trienens. Guy Munsch agreed to continue to serve as chair of the Nominating Committee during the upcoming year.
 - b. Joshua Freedland, chair of the Membership Committee gave a report of the committees works during the past year, stressing the current geographic distribution of the membership. Joshua agreed to continue to serve as chair of the Membership Committee during the upcoming year.
 - c. Donna Williams agreed to continue to serve as chair of the Communication & Public Outreach Committee a during the upcoming year.
5. Certification Task Force Report
 - a. Dorothy Krotzer, chair of the ASG Certification Task Force, gave an update on the work of that group. The AIC membership has voted to develop a certification program. At this point in the process, each specialty group is charged with determining what should be included on

an examination to assess general knowledge, without yet looking at the structure of the exam. Next year, ASG will determine what information should be on an examination to test knowledge specific to the specialty group. The task force expects to have a certification program ready for vote by the AIC membership by 2009-2010. Dorothy reminded everyone that the Essential Competencies document is on the AIC website and remarked that everyone will be involved in the certification process eventually. Molly Lambert suggested that a recent graduate of a conservation program serve on the task force to provide input on what is currently being taught in academic programs. Judy Jacob suggested that it be a graduate of the Columbia University or University of Pennsylvania program.

6. Liaison/Partnership Reports

- a. Dorothy Krotzer introduced three representatives from partner organizations who were in attendance at the business meeting: James Malanaphy, Chair of the American Institute of Architects (AIA) Historic Resources Committee (HRC); Malcolm Collins, member of the AIA HRC; and Joan Berkowitz, Board member of the Association for Preservation Technology International (APT). Each partner organization representative gave a summary of their group's structure and recent conference and liaison activities.
- b. In a discussion about ASG liaison positions and activities, the following points were raised: 1) Mary Striegel reminded everyone that all official liaison activities should be coordinated through the Vice President of AIC and that there may be funds available from AIC; 2) George Wheeler suggested that the liaisons should have concrete goals; 3) Paul Himmelstein suggested that when people serve as liaisons to other groups, they should bring the goals of AIC to that group; 4) Dorothy Krotzer recommended that there could be a pre-packaged presentation of ASG and AIC for liaisons to bring to other organizations and asked that liaisons report back to the ASG membership for the benefit of the group; 5) Guy Munsch added that the relative looseness of ASG partnerships can lead to duplication of efforts with other organizations.

7. Publications/Information

- a. Dorothy Krotzer stated that the ASG, whose website is now hosted by Stanford University, may seek out a new host in order to increase content and announced that James Cocks has volunteered to be the website manager. Dorothy also announced that the postprints from the ASG session of the 2005 Annual Meeting are now on the website.
- b. Donna Walcovy volunteered to be the ASGList manager. Dorothy suggested that Donna also join the Membership Committee.

8. Treasurer's Report

- a. Evan Kopelson, ASG secretary/treasurer, discussed the Treasurer's Report that was distributed to all attendees for review. Summarizing the actual 2005 and projected 2006 income and expenses, Evan stated ASG currently has a balance surplus, which is part of a trend that has been developing for the past few years. Mary Striegel stated that as a typical rule, specialty groups should have a surplus equal to three to four years of their operating expenses, and that the ASG 2005 year-end balance is well above that.
- b. Evan Kopelson stated that as a rule, ASG donates \$500 to the FAIC Development Fund and \$500 to the Stout Fund and proposed that these donations be continued. Paul Himmelstein suggested that given the budget surplus of ASG and the fact that the \$500 donation amounts were established many years ago, the donations should be increased to \$1000 each. Paul added that the donations provide direct assistance to ASG members, for instance the Stout Fund gives money to students to attend the AIC Annual Meeting. Kelly Wong stated that she and other Penn students were not aware of the Stout Fund. Judy Jacob made a motion to increase the 2007 ASG donations to the FAIC Development Fund to \$1000 and to increase the 2007 ASG donations to the FAIC Stout to \$1000; Tara Dotter seconded the motion; and the motion was accepted by vote of the meeting attendees.
- c. Evan Kopelson presented a proposal to award up to two scholarships per year to current students in architectural conservation programs to cover registration and ASG dinner costs at the AIC annual meeting. The scholarships would be awarded based on acceptance of paper or poster presentations for the annual meeting to be submitted by the student applicants and judged by the ASG officers. The scholarship would also include a stipend of \$500 to be applied toward travel to and lodging at the annual meeting for AIC/ASG members and membership dues and travel and lodging for non-AIC/ASG members. The estimated award amount of each scholarship would be \$750. In discussion about the proposal, the following points were raised: the scholarship should also be available to recent graduates, or early professionals; the scholarship should be a flat stipend; the research and technical studies (RATS) has a similar scholarship; the Stout fund covers just attendance at the conference; papers, rather than posters, presented by the scholarship recipient are more valuable to the young professionals and the audience; although thesis work will not be done by April, the time when the work would be presented at the Annual Meeting, the research for theses will be underway and early professionals would be able to present their completed thesis work. Following this discussion, Bob Score moved for the ASG officers to develop a \$2000 scholarship program; Joshua Freedland seconded the motion; and the motion was passed by vote of the meeting attendees.

9. “Angels” projects and other outreach
 - a. Evan Kopelson reported that the ASG officers are discussing local “Angels” projects similar to the work conducted at several sites around the country in the spring of 2005 and there will be a similar collaborative workshop held in conjunction with the APT Conference in San Juan, Puerto Rico in 2007.

10. Nominations for AIC awards sought
 - a. Molly Lambert, outgoing chair of the AIC Awards Committee stated that there a dearth of ASG members have received any of the several awards presented by AIC each year and asked that ASG members consider nominating deserving colleagues for appropriate awards.

11. Other business
 - a. George Wheeler stated that as discussed at the AIC Business Meeting earlier in the day, there is a very small percentage of Professional Associates (PA’s) in AIC in general and even fewer in ASG in particular. George encouraged ASG members to work together to advance the number of PA’s and mentioned that the process is relatively easy.
 - b. Paul Himmelstein stated that there should be more articles in the Journal of the AIC (JAIC) by ASG members and suggested that there be an award given by the specialty groups to the author of the best paper appearing in the JAIC.
 - c. Jean Carroon asked that people contact her with information about the environmental and health effects of materials used in conservation.

These minutes of the 2006 ASG Business Meeting were prepared for distribution to the ASG membership September 6, 2006 by Evan Kopelson.